Editing Static Element Fields
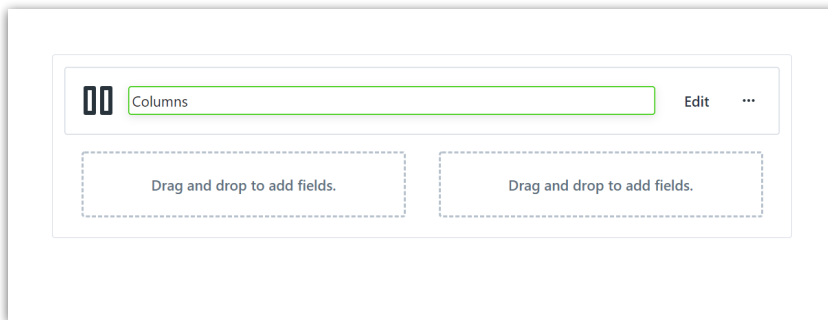
Published on 01/27/2022

Static elements can be added multiple times in a form and provide form structure and and additional information to the requesters.
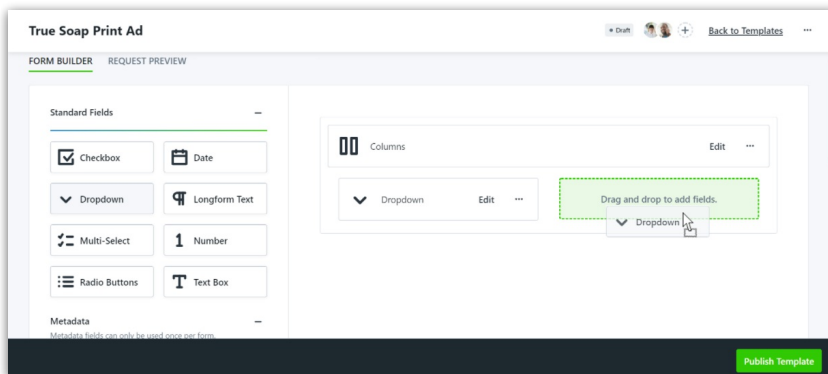
Columns Field

The Columns field gives you the ability to organize form elements so that they are side-by-side.
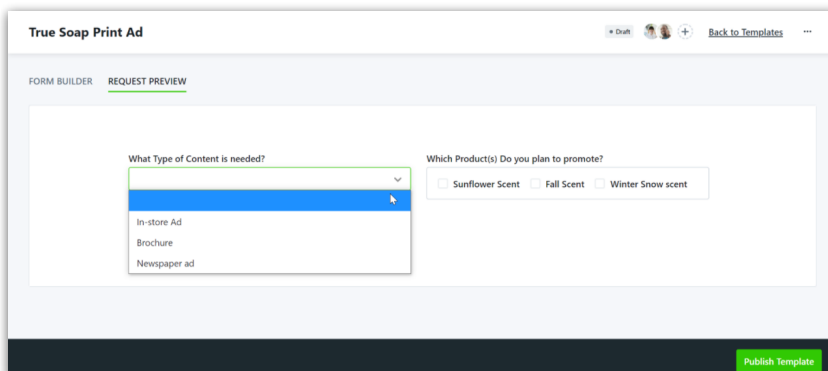
The column label is not displayed in the published form and is not seen by Requesters. Customizing this field may provide helpful context to users editing the form.

Drag fields of your choosing from your left side panel, or from the form building area, into the column area.
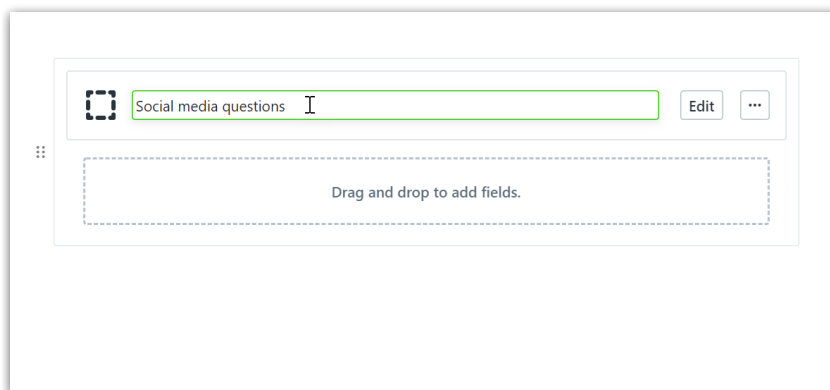

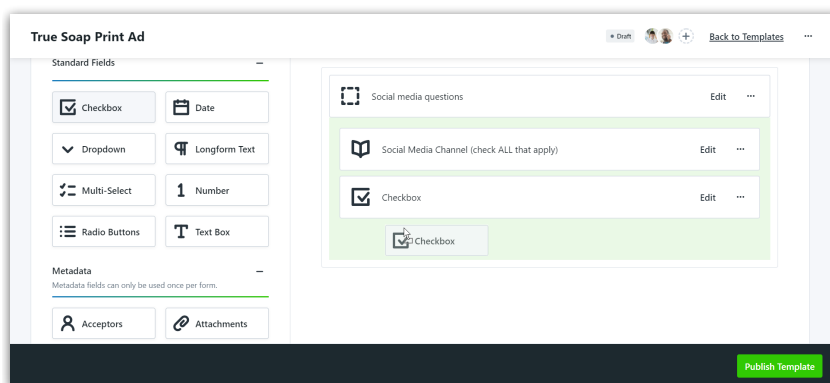Your requesters will see the fields presented side-by-side.

Section Field

The Section field gives you the ability to group fields for easier bulk movement. Sections are not visible to requesters in the published form.
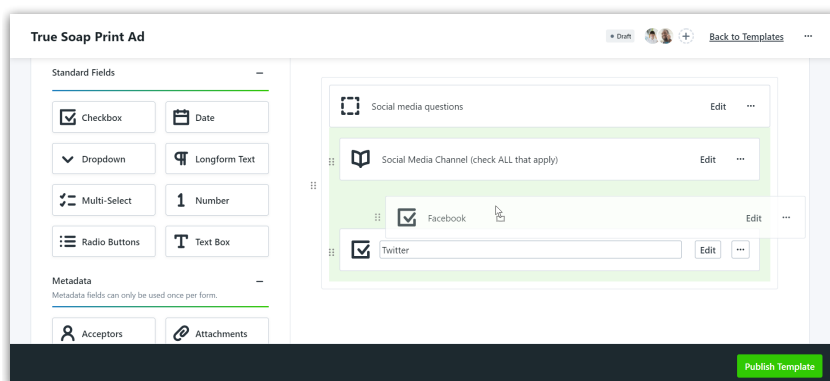
The section label is not displayed in the published form and is not seen by Requesters. Customizing this field may provide helpful context to users editing the form.
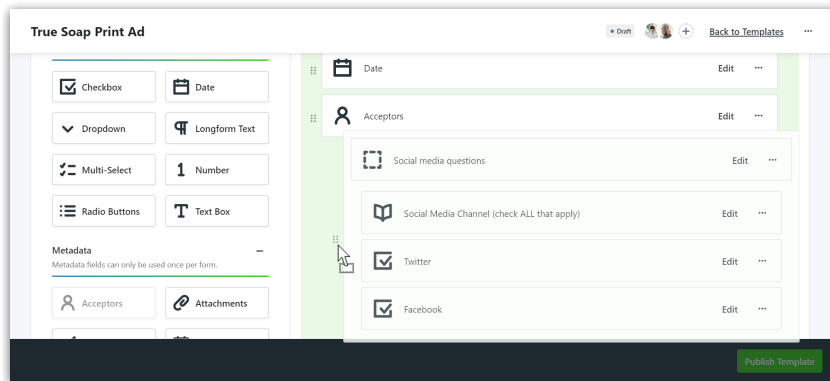

Click and drag fields into your section, or fields from the form builder area.

Reorder fields within a section by clicking and dragging.

Move an entire section by grabbing onto the dots to the left of the section and dragging to the desired location.

Link Field

The Link field gives you the ability to provide a hyperlink for the requester.

Click into the text box below **Label** to add a field name. This will be visible to your requesters.

Add your full URL into the text box below **Web Address**.

You can select a text size for your **Label** by clicking the circle next to the text size of your choosing.

Click **Save** when complete.

Your requesters will be able to click on the hyperlink.
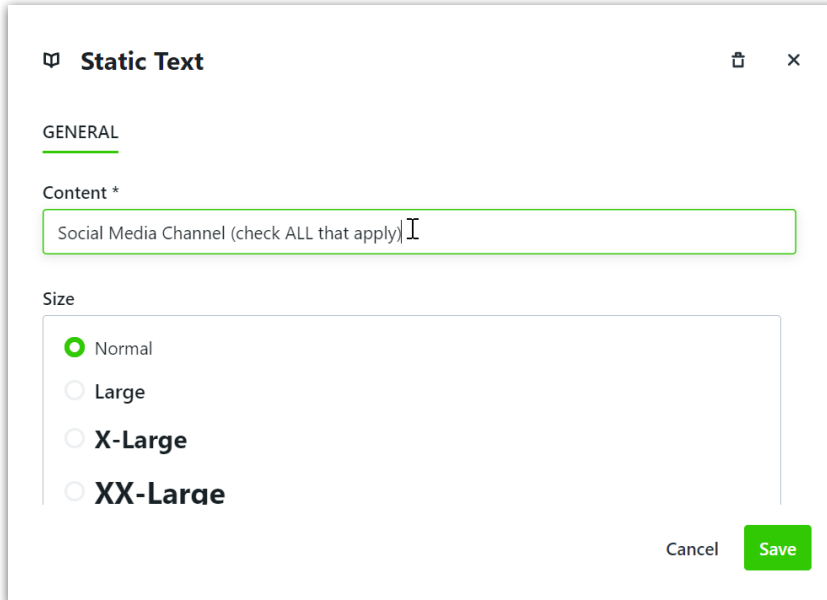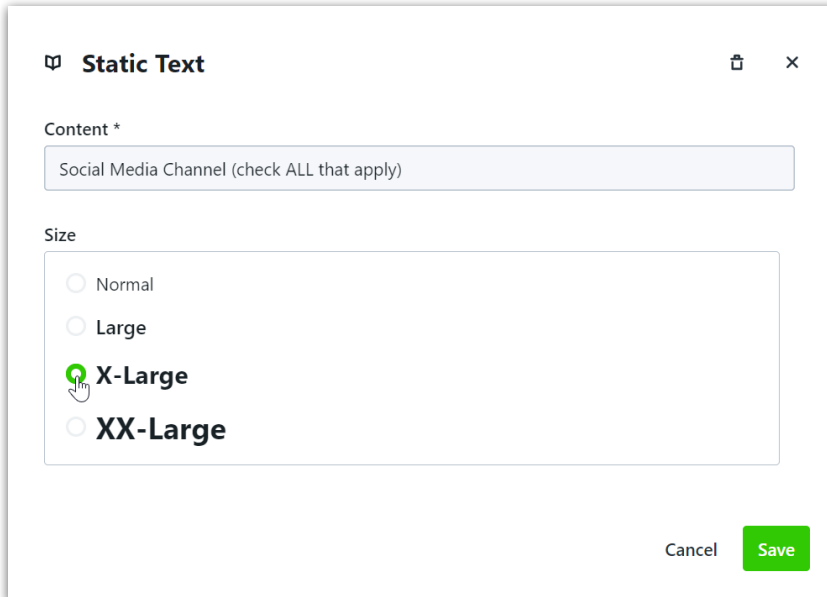
Static Text Field

The Static Text field gives you the ability to provide text instructions or a header.

Click into the text box below **Label** to update the value that will be visible to your requester. Labels can also be edited from the design area.

Change the size of your static text by clicking the circle next to the desired size.

Click **Save** when complete.

This is how the static text will appear to your requesters:

True Soap Print Ad

● Draft Back to Templates ...

FORM BUILDER   REQUEST PREVIEW

Social Media Channel (check ALL that apply)

☐ Facebook

☐ Twitter

☐ Instagram

Publish Template

© 2019 inMotionNow, Inc. - All Rights Reserved