

Release Notes 1.8.0

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New Features

Calendar

Now team members have more visibility into work that is due! Any project, task, or proof with a due date will now appear within a month-by-month calendar view. Better yet, you can click directly into work to get more info and make updates on the fly.

•	Calendar	July 2018						
۹		< Today >						
		Sun	Mon	Tue	Wed	Thu	Fri	Sat
2		01	02 Sunflower Campaign	03	04	05	06 Develop product lab	07
Q								
ھ		08	09 LiveWell - Half-page	10	11	12	13 Sunflower Social Me	14
8								
× œ		15	16	17	18 Develop promotional	19	20 Create and finalize d	21
		22	23	24	25	26	27	28
4 ?		29	30	31 Sunflower Retail Sig	01	02	03	04

Archiving

Clean up old projects, tasks, and proofs throughout the system by archiving them! Archived work is still accessible throughout the system (even in search!) but will no longer appear in active workspaces.

<u>و</u>	Projects My Projects All Projects	Sunflower Campaign		\$0 🕀 🖿
0 2 2	Unassigned Archived	WORK Add Task Add Proof Add Group Concept Diplical Add content @1	🖻 Das Apr 13 Completed 📧 🏚 …	OVERVIEW FILES Duplicate Description Add description Tags Delete
ଜ				DIGITAL X PRINT X SPRING SCENTS X Add tag
8		Provide updated copy	🖹 Due Mar 28 Completed 🖬 ····	Line of Business
٨		Greate-and-finalize-ad @1	🖻 Due Apr 2 To Do 🛛 🚷 🚥	Add Line of Business
œ		Add a task		Product Line
¢				Add Product Line
?				Write a comment
۲				🕼 Paul Morad

Custom Dropdown Fields

Quickly add the data you need to projects with the new Custom Dropdown Field type! Any time you'd like your team to choose from a pre-defined list of options, you can create a new custom dropdown field that can be updated within the project. This could help keep track of project type, brand, or additional options specific to your team projects!



Projects My Projects All Projects	Sunflower Campaign				
Unassigned Archived	WORK Add Task Add Proof Add Group Add a task	OVERVIEW FILES Description Add description Tags Doorna, service scentrs x Add tag			
₽ 				Department Add Department Sales Marketing	
0	Digital Oreate and finalize digital ads	🗈 Due Jul 3 In Progress 🛛 🕼	. –	Manufacturing Add Product Line	
	Develop promotional landing page Create and finalize social media assets	🖹 Due Jul 18 In Review 🔯 🍕			
C 3 ?	Develop email design for sunflower campaign blast	🛱 Due Jul 10 To Do 🗔 🍕		Write a comment	
(*)	Add a task			4	

Search: Custom Fields

Searching has been improved to include custom fields. Search for any value you've entered in a custom field to see the relevant projects and find your work even faster!

Start Dates

Now you can plan when to start project work in addition to when to finish! Once set, start dates will appear on the project details page and project list views.

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24 25 26 27 28 29 30	Ad	10	11	12	13	14	15	16	
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1 2 3 4 5 6 7		24	25	26	27	28		30	
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							S	ave	

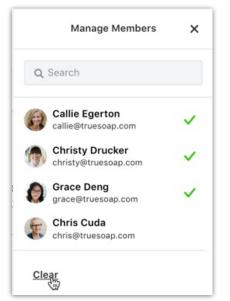
Improvements

• Viewing project and work lists will only show user avatars if there is an assignment.



FUTURE											
Develop promotional landing page	🗅 Sunflower C 📋 Due Jul 18	• Tier 1/1	In Review	Ø	-						
Create and finalize half-page ad	Sunflower C	• Tier 1/1	In Review	Я	9						
Spring Catalog		• Tier 1/1	In Review	۵	ŝ	•••					
Update TrueSoap Homepage		• Tier 1/1	In Review	۵							

• You can now clear all assignments on a project, task, or proof.



• When assigning someone to a project, task, or proof, anyone currently assigned will show at the top of the list.