

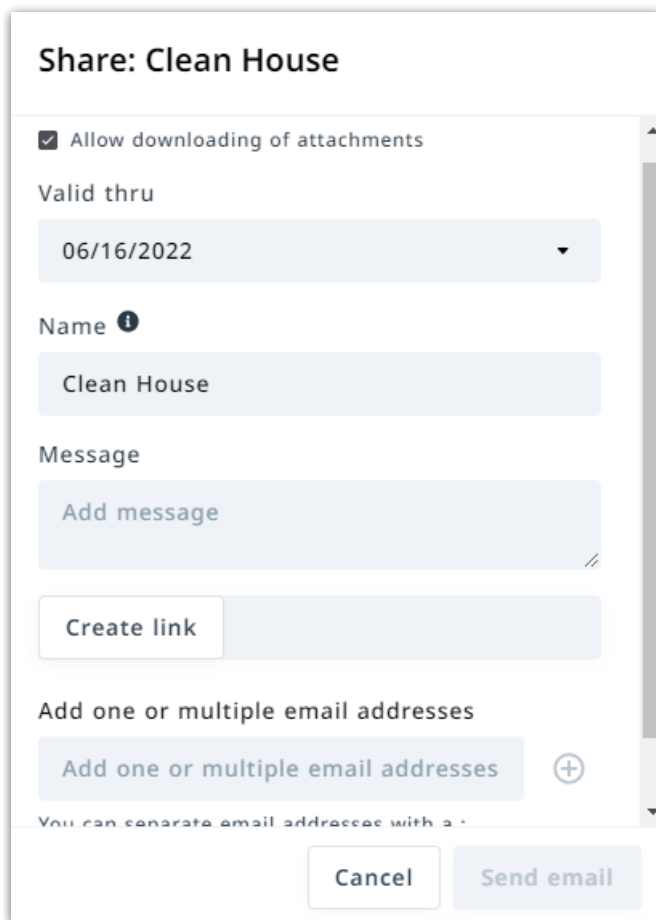
Sharing From Lytho DAM

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Depending on authorization and restrictions: assets, collections, brand guides, and publications can be shared from Lytho DAM with people who have and do not have access.



Sharing assets, collections, brand guides, publications, and requests for uploads all work in a similar way. Look for the share button and Lytho DAM's share window will pop up. The essential share options in this window will be the same throughout all Lytho DAM modules.



The image shows a 'Share: Clean House' dialog box. It has a title bar 'Share: Clean House'. Below the title bar, there is a checkbox 'Allow downloading of attachments' which is checked. Below that is a 'Valid thru' section with a date picker set to '06/16/2022'. Below that is a 'Name' section with an information icon and a text input field containing 'Clean House'. Below that is a 'Message' section with a text input field containing 'Add message'. Below that is a 'Create link' button. Below that is an 'Add one or multiple email addresses' section with a text input field containing 'Add one or multiple email addresses' and a plus icon. Below that is a note 'You can separate email addresses with a comma'. At the bottom are 'Cancel' and 'Send email' buttons.

Allow downloading of attachments: By default this option will be checked, allowing the end receiver to download any attachments. Uncheck this option if you wish to prevent the ability to download.

Valid thru: Determine the length of time your link will be valid for. The link will no longer work after the date chosen.

Name: This allows you to update the name of the share link. This name is only displayed internally and can be used to help keep track of the links you share.

Message: Add a message for your end receiver(s) when sending via the email functionality.

Create link: Select this option to create and copy a link that can be shared.

Add one or multiple email addresses: Send an email directly from Lytho DAM with the shared resources. Enter the desired address(es) and click **Send email** to send.



You can [manage all your links](https://lytho.knowledgeowl.com/help/shared-links) (<https://lytho.knowledgeowl.com/help/shared-links>) for sharing assets, brand guides, or publications and requests for upload on your settings page.