

Release Notes - October 17, 2022

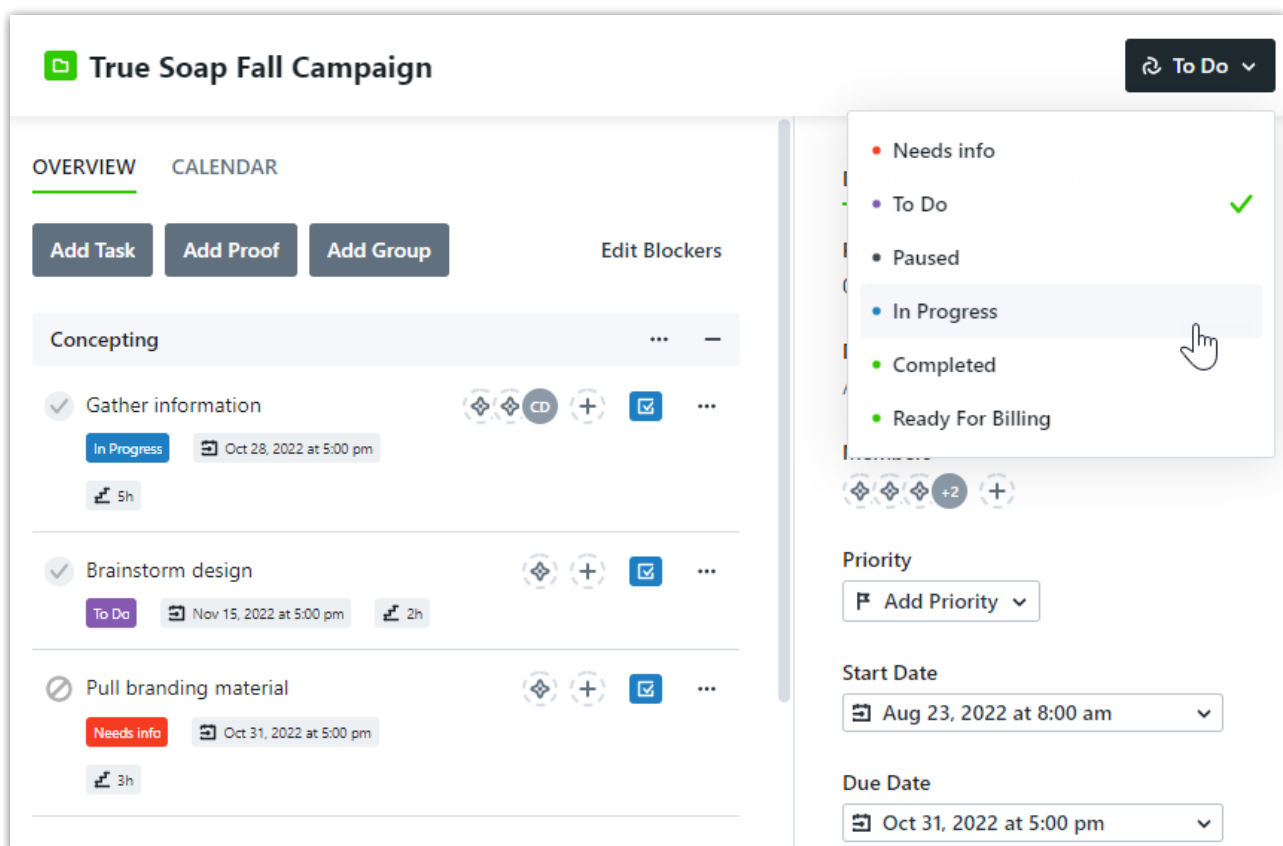
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New Features

Customize Your Task & Proof Statuses*

Does your organization have its own language for moving work across the finish line? When a standard proof or task status won't cut it, you can now use your preferred wording and colors to convey the progress of tasks and proofs within your unique workflows. Additionally, your custom statuses for Projects and Campaigns can now be donned with their own unique colors. Head over to [Custom Statuses](https://guide.lytho.com/help/custom-work-statuses) (<https://guide.lytho.com/help/custom-work-statuses>) within Account Settings to begin creating your own unique statuses that provide quick comprehension, enhance consistency, and improve productivity!

**Available only to Business & Enterprise Customers*



The screenshot displays the 'True Soap Fall Campaign' interface. On the left, under the 'OVERVIEW' tab, there's a list of tasks. The first task, 'Gather information', is marked as 'In Progress' with a blue status bar. The second task, 'Brainstorm design', is marked as 'To Do' with a purple status bar. The third task, 'Pull branding material', is marked as 'Needs info' with a red status bar. Each task includes a due date and time, and a duration icon. On the right, a dropdown menu is open, showing a list of custom statuses: 'Needs info' (red dot), 'To Do' (purple dot), 'Paused' (grey dot), 'In Progress' (blue dot), 'Completed' (green dot), and 'Ready For Billing' (green dot). A hand cursor is pointing at the 'In Progress' status, which is highlighted with a green checkmark. Below the dropdown, there are sections for 'Priority' (Add Priority), 'Start Date' (Aug 23, 2022 at 8:00 am), and 'Due Date' (Oct 31, 2022 at 5:00 pm).

Improvements

Reporting on Specific Time Periods Just Got Easier!

We've made it easier for you to create the reports you use regularly to assess past work or previous time periods. No more having to manually update specific calendar dates, reducing inefficiencies and possible errors. Use our new filters for last week, last month, or last year to easily create your reports.

Highest Rounds of Review last Year

Description
Use this report to better understand the status of your proofs.

Report Type
Proofs

Proofs By Status

Completed

Today

Yesterday

Last Week

Last Month

Last Year ✓

This Week

This Month

This Year

Clear

Apply

Proof Status (1) Completed This Year +

Feeling nostalgic? Here's what we released...

- **Six months ago: Customize the Create Request Modal** (<https://guide.lytho.com/help/release-notes-2-7-2022>)
- **One year ago: User Activity Log** (<https://guide.lytho.com/help/release-notes-9-13-2021>)
- **Eighteen months ago: The Form Template Builder** (<https://guide.lytho.com/help/release-notes-1-11-2021>)
- **Two years ago: Password Management** (<https://guide.lytho.com/help/release-notes-10-12-2020>)

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